Pre-Installation Requirements for Timeclock Devices

To ensure a smooth and efficient installation of your ClockedIn Timeclock hardware, please review and complete the following requirements before your scheduled installation date.

Documentation

- **Data Gathering**
  Must be complete and sent to RLDatix, who will send it on to Cube Purple.
- **Desktop Site Survey**
  Must be completed and follow up call completed
- **RAMS document**
  Must be filled out by your representative and received back from Cube Purple.

These documents are available [here](#)

Power and Connectivity

- **Mains Power:**
  Each Timeclock requires access to a standard UK mains socket (or fused spur) within 1.5 metres of the installation point.
- **Network Connection (one of the following):**
  - **Wired Ethernet** with internet access
  - **Wi-Fi** credentials (SSID and password) ready and shared with Cube Purple in advance
  - **4G SIM card** (if using a mobile connectivity option)

⚠ Where Wi-Fi or SIM card is used, ensure strong and stable signal strength at the intended install location.

⚠ Where network connectivity is configured with a static IP, please ensure these configurations are included in the data gathering documentation.

Physical Location and Accessibility

- **No asbestos** present within the installation area.
- **Check power / water**
  While every effort will be taken to prevent installation where power and/or water lines are present, we require your confirmation on whether these are present within the installation location – this is on the desktop survey.
- **Clear Access:**
  Ensure the installer has safe, unrestricted access to the mounting area — free from obstruction or overhead hazards.
- **Indoor Installation Only:**
  Devices must be installed in dry, climate-controlled environments. Outdoor use is not supported.

Site Contacts and Permissions

- **Site Contact on the Day:**
  A named individual should be available to receive the installer and approve the final location.
- **Access Permissions:**
  Any building access codes, security clearance, or permits must be arranged in advance.

Final Checks

- Confirm power and data points are live and tested.
- Ensure a stable internet connection.
- Have a member of staff available for a test clock-in once installation is complete.